

KENYA METHODIST UNIVERSITY

Office of the Registrar, Academic Affairs

MEMO

TO : All Staff and Students

FROM : Registrar, Academic Affairs

DATE : 27th November, 2024

SUBJECT : OPENING DATE

Reference is made to the above subject matter

for three weeks. The following are important dates:

Friday, 10th January 2025

New and Continuing Students are expected to report and register on Tuesday, 27th January 2025 to Friday, 10th January 2025. Lectures for the 1st Trimester 2025 begin on Monday, 13th January 2025.

Late Registration with penalty runs from Monday, 13th January 2025 to Friday, 24th January 2025.

c) Add/Drop of Courses

Add/Drop of courses is permissible from Monday, 13th January 2025 to Friday, 24th January 2025.

Failure to do so attracts penalty in the form of:

February 2025 after the above dates. Failure to do so will result in a student being placed on a waiting list for the next semester.

d) Class Attendance

Attending lectures, practical sessions and other scheduled classes is mandatory for all students, in the relevant mode of study. Every student is expected to attend at least 80% of teaching and learning time. Failure to do so, you will not be allowed to take examination for that course. Also note that attending or attempting to attend classes or other university services while on a waiting list is prohibited.

Thank you.

Dr. Lucy Ikiara, PhD.

Registrar, Academic Affairs

Proverbs 2:6

