



College of Business Administration  
Department of Management Information Systems

Faculty of Management Information Systems  
Dr. [Name]

1111 University Blvd  
Tuscaloosa, AL 35487-0300  
Phone: (205) 975-2500

Office: [Room Number]  
Campus: [Campus Name]

223  
[Handwritten notes]

July 10<sup>th</sup> 2010

Dear [Name],

I am pleased to inform you that you have been selected for the position of [Job Title] at the University of Alabama at Birmingham. This position is a full-time, permanent position and is located in the [Department Name].

Yours sincerely,  
[Signature]



1st Sem

5th Sep

ATYS (9.00)

5th Sep

Fri, 12th Sep

19th Sep

Thu, 12th Sep

1st Sem

5th Sep

ATYS (9.00)

5th Sep

Fri, 12th Sep

19th Sep

Thu, 12th Sep

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ATYS (9.00)

5th Sep

Fri, 12th Sep

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5th Sep

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19th Sep

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Rehearsal

Examinations

Students

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AIRS)